



## Nevada Board for the Regulation of Liquefied Petroleum Gas

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### NOTICE OF PUBLIC MEETING OF: THE BOARD FOR THE REGULATION OF LIQUEFIED PETROLEUM GAS

**DATE:** FRIDAY, JANUARY 21, 2005  
**TIME:** 10:00 A.M.  
**LOCATION:** THE BOARD OFFICE  
106 EAST ADAMS STREET  
ROOM 216  
CARSON CITY, NEVADA 89706

**PLEASE NOTE:** Items may be taken out of order to accomplish business in the most efficient manner, however contested hearings under NRS 233B will occur at the time scheduled.

- 1) Call to order
- 2) Self introduction. (Members, staff and guests, including persons on the phone)
- 3) **\*Discussion and possible action** on the approval of the agenda.
- 4) **\*Discussion and possible action** on the approval/disapproval/changes of the minutes of the November 19, 2004 meeting.
- 5) **\*Discussion and possible action** on the presentation of the following applications to the Board members for consideration and/or approval:

No.	Class	Name	Supplier	Location
1	4	Valley View Mobile Home Park**	Lyles Propane	Ely, NV
2	3	Canyon Construction Company	N/A	Elko, NV
3	4	Offshore Marine, LLC**	Pro Flame	Henderson, NV
4	1A	Coast Gas of Saint George**	Enterprise Products	St George, UT
5	1A	Coast Gas of Reno**	Enterprise Products	Reno, NV
6	5	Nevada Yellow Cab Corporation	N/A	Las Vegas, NV
7	4	The Winery Super-Mart, Inc.**	Pro Flame	Pahrump, NV
8	5	Newmont – Leeville Mine	Turner Gas	Carlin, NV
9	5	Evergreen at Pahrump Health & Rehabilitation**	Pro Flame	Pahrump, NV
10	2B	Wal-Mart Neighborhood Market #5306	AmeriGas	North Las Vegas, NV
11	2B	Wal-Mart Neighborhood Market #5258	AmeriGas	Las Vegas, NV
12	2B	Wal-Mart Neighborhood Market #5259	AmeriGas	Las Vegas, NV
13	2B	Wal-Mart Neighborhood Market #5269	AmeriGas	Las Vegas, NV
14	4	Eagle Gas**	Bi-State Propane	Gardnerville, NV

\*\* Ownership or name change, \*\*\* Tabled last meeting, \*\*\*\*Contingency review, \*\*\*\*\*Modification of existing installation

- 6) **\*Discussion and possible action** on the issuance or revocation of Nevada Heating and Air Conditioning's class 3 license.
- 7) Chief Inspector's Report. (General report on office, budget, training, testing, investigations, vehicles, etc.)

- 8) **\*Discussion and possible action** on the review of the financial reports (profit and loss, budget, etc.) and movement of funds between the Boards existing and/or new accounts and other items related to the Boards finances including the review and approval of the 2003/04 fiscal year audit.
- 9) Deputy Attorney General's report.
- 10) Review Consumer Complaints that staff and industry were unable to resolve.
- 11) **\*Discussion of the following anonymous profiles of possible disciplinary action.** Board action will be limited to either dismissing the matter if the Board determines it has no jurisdiction over the subject or directing staff to pursue the matter further.
- 12) Reports and/or comments from Board members.
- 13) Industry report and comments.
- 14) Public comments.
- 15) **\*Discussion and possible action** on general changes to NAC 590.100 to 590.687, Inclusive. Action will be limited to forming only the concept of a proposed change and to directing staff to prepare specific language for consideration by the Board at a future meeting.
- 16) **\*Discussion and possible action** on general changes to NRS 590.465 to 590.645, inclusive. Action will be limited to forming only the concept of a proposed change and to directing staff to prepare specific language for consideration by the Board at a future meeting.
- 17) **\*Discussion and possible action** on general changes to the Policy & Procedure Manual. Action will be limited to forming only the concept of a proposed change and to directing staff to prepare specific language for consideration by the Board at a future meeting.
- 18) **\*Discussion and possible action** on the selection and purchase of a vehicle to replace the existing vehicle utilized by the Chief Inspector. This will also include the disposition of the existing Chief Inspectors vehicle.
- 19) **\*Discussion and possible action** on the enforcement of all regulations relating to LP-Gas delivery vehicles.
- 20) **\*Discussion and possible action** on the review and possible approval of the proposed changes to NRS 590.465 to 590.645 and authorizing staff to take necessary actions to submit the desired charges to the Legislature including the hiring of a lobbyist if necessary.
- 21) **\*Discussion and possible action** on changes to NAC 590.100 to 590.687, specifically the addition of a "statue of limitations" to all sections that apply to consumer complaints.
- 22) **\*Discussion and possible action** on the review and possible approval and implementation of the 7-4-2004 Records Retention and Disposition Schedule published by the Nevada State Library and Archives.
- 23) **\*Discussion and possible action** on changes to the following sections of the Policy & Procedure Manual: 3.6 Inspections, 3.16 Receipt and Retention of Materials. 3.17 Records Retention Schedule and 3.18 Records Disposition.
- 24) **\*Discussion and possible action** on the development and/or procurement and distribution of LP-Gas related safety information.
- 25) **\*Discussion and possible action** on the Boards adoption of a minimum standard for LP-Gas installation plot plan drawings.
- 26) **\*Discussion and possible action** on the Board and the Nevada Department of Agriculture (Weights and Measures) coordinating the use of Board inspectors to inspect LP-Gas cylinder exchange cabinets for proper product weight.
- 27) **\*Discussion and possible action** on the Board and the Nevada Environmental Protection Agency coordinating their respective authorities governing LP-Gas facilities.
- 28) Chairman's request for items to be included on the next agenda.

29) **\*Discussion and possible action** on the approval of Board members' compensation, per diem and travel expenses.

30) **\*Adjourn.**

**\* Denotes items on which action may occur.**

**NOTICES POSTED AT THE FOLLOWING LOCATIONS**

Nevada Board for the Regulation of Liquefied Petroleum Gas office - Carson City, Nevada Board for the Regulation of Liquefied Petroleum Gas web site – [www.lpg.nv.gov](http://www.lpg.nv.gov), the Carson City Library, Carson City - Churchill County Library, Fallon - Las Vegas Library, Las Vegas - Douglas County Library, Minden, - Elko County Library, Elko - Goldfield Public Library, Goldfield - Eureka Branch Library, Eureka - Humboldt County Library, Winnemucca - Lincoln County Library, Pioche - Lyon County Library, Yerington, - Mineral County Library, Hawthorne- Tonopah Public Library, Tonopah - Pershing County Library, Lovelock - Storey County Library, Virginia City - Washoe County Library, Reno - White Pine County Library, Ely - Battle Mountain Branch Library, Battle Mountain

**Please Note:**

1. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the LP-Gas Board office in writing at P.O. Box 338, Carson City, Nevada 89702, or by calling (775) 687-4890. Please notify as soon as possible to allow time to secure any necessary equipment or provisions prior to the meeting.
2. Applicants are recommended to be in attendance at the meeting or available on the telephone to answer questions while the Board members are considering their application for approval. All companies involved with mediation hearings **MUST** have a representative available at the hearing!
3. Persons wishing to place items on an upcoming agenda should contact the office at least 11 working days before the meeting at (775) 687-4890.
4. Meetings are currently held the third Friday of every month, except in December and at special (called) meetings or workshops. Meeting dates & times are subject to change.
5. Persons/facilities desiring copies of the Board's agenda must submit their request in writing to the Board office every six months.